



I. EVENT INFORMATION

- A. Name(s) of Client: _____
- B. Location of Event: _____
- C. Date: _____ Time: _____ *until* _____
- D. Event Theme: _____
- E. Would You Prefer Plastic (recommended) or Glass? _____
- F. Preferred Attire for Wait Staff: _____
- G. Estimated Number of Guests: _____

II. ENTERTAINMENT

- A. Live Artist / Band: _____
1. Size of Band requested: _____
 2. Length of Performance Preferred: _____
- B. Disc Jockey: _____
1. Preferred Type of Music: _____
 2. Just Music or Microphone use as well? _____
 3. Your Wedding Song: _____
 4. Any other request: _____

III. BEVERAGES

A. Types of Alcohol and Concessions Preferred:

1. Beer:

- a. _____
- b. _____
- c. _____
- d. _____

2. Wine and/or Champagne: Toast ___yes ___no

- a. _____
- b. _____
- c. _____
- d. _____

3. Liquor:

a. **Vodka:**

1. _____

2. _____

b. **Gin:**

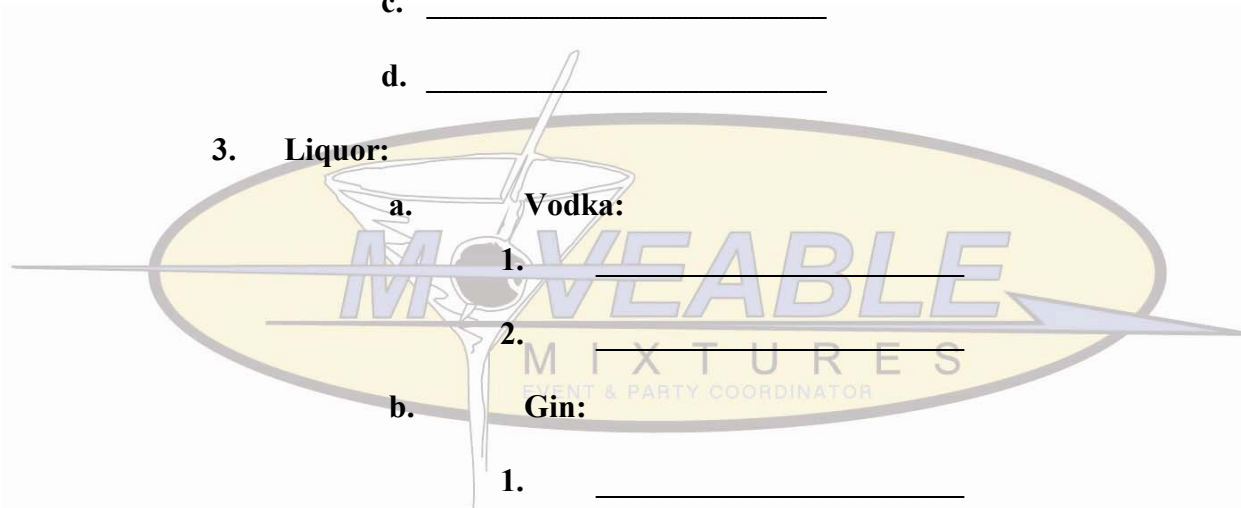
1. _____

2. _____

c. **Rum:**

1. _____

2. _____



d. Bourbon and Whisky:

1. _____

2. _____

e. Tequila:

1. _____

2. _____

f. Random Cordials:

1. _____

2. _____

3. _____

4. _____

5. _____

g. Sodas and / or Juices:

1. _____

2. _____

3. _____

4. _____

5. _____

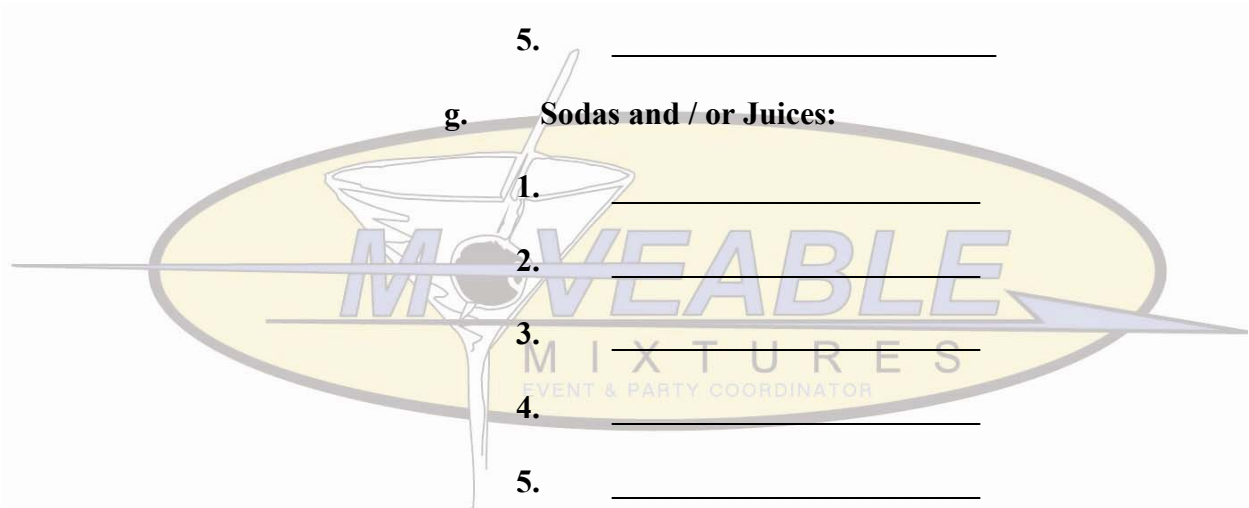
h. Specialty Drinks:

1. _____

2. _____

3. _____

4. _____



IV. ICE SCULPTURES AND LUGE'S

A. What design would you like? _____

B. To be displayed at what time? _____

V. FLOWERS:

A. What Type of Flowers Would you like Surrounding the Serving Area?

1. Casablanca Lily's
2. Stargazers
3. Mums
4. Spider Mums

VI. FACILITIES:

A. Is there an outside power source? Yes ___ No ___

1. 110 power _____

2. 220 power _____

3. Is a generator needed? Yes ___ No ___

B. Is there an Outside Water Source? Yes ___ No ___

1. Filtered Water? Yes ___ No ___

VII. SANITATION:

A. Is there a Septic Area at the Location of the Party? Yes ___ No ___

1. Porta-pot - \$975 _____

VIII. MISCELLANEOUS:

A. Tents: Yes ___ No ___ How many needed? ___ Size(s) _____

B. Dance Floor _____

C. Tables _____

D. Satellite Bar:

- 1. Beer
- 2. Wine
- 3. Liquor
- 4. Concessions

E. Raw Bar

- 1. Oysters _____
- 2. Shrimp _____ a) medium b) large
- 3. Clams _____ a) little necks b) Cherrystones
- 4. Oyster and/or Shrimp Shooters? _____

IX. TOBACCO PRODUCTS

A. Cigars

- 1. Number of Boxes _____
- 2. Brands:

- a. _____
- b. _____
- c. _____

B. Cigarettes

- 1. Brands:

- a. _____
- b. _____
- c. _____

X. PHOTOGRAPHER AND VIDEOGRAPHER:

XI. VISUAL EFFECTS

- A. Artistic Lighting? Yes ___ No ___**

- 1. Are there many trees in the event area?